

Chapter 4

Property Accountability and Security

4.1. **PROPERTY ACCOUNTABILITY.** Custodial Divisions, Districts, and Readiness Offices are accountable for the assigned DTOS assets. All equipment shall be inventoried and managed by the appointed Hand Receipt Holder. The DTOS asset will be issued to the Custodial District from the RSC Property Control Officer via Property Control Receipt (CESAM Form 1256). The DTOS asset shall be assigned from the custodial District to each Team Leader via Property Control Receipt (ENG Form 4900) upon deployment. No property shall be removed from the DTOS asset for any reason without an Interim Hand Receipt (ENG Form 4866) issued by the Hand Receipt Holder.

4.2. **SECURITY.** Reference Army Regulation (AR) 190-13, The Army Physical Security Program and USACE Supplement 1 to AR 190-13.

a. Each custodial District shall develop and implement a physical security plan that protects the DTOS equipment from acts of theft, vandalism, or sabotage during storage and while deployed.

b. Operation of DTOS equipment involves the use of high value and pilferable items, as well as sensitive information required for emergency operations. The following issues are identified as having security implications/requirements for DTOS assets: 1) vehicles (facility security, deployed security, key control and custodian); 2) communication, electronic equipment, and sensitive information, and 3) personnel.

4.3. **RISK ANALYSIS CONCEPT.** Each District/Division will conduct a risk analysis for the program. Identify security measures required to safeguard DTOS equipment based on the identified risks. Implement security measures (procedures and techniques) to counter physical security threats. Identify additional security considerations and requirements during an emergency response deployment. See SOP for proper security measures.

4.4. **NORMAL CUSTODIAL OPERATIONS.** For custodial operations, the DTOS equipment is located in a shelter within a fenced and secured area. The facility houses vehicle and Communications-Electronics (C-E) equipment assets for the DTOS program. A separate analysis of each category has been conducted and indicates that both the vehicular and C-E assets are *medium* value and the likelihood of aggression against the assets is low.