

APPENDIX S

**SAMPLE MEMORANDUM
FOR ACCEPTANCE OF RISK**

OFFICE SYMBOL DATE
DATE

MEMORANDUM FOR RECORD

SUBJECT: Acceptance of the Risk and Loss of Assets Due to Inadequate Lightning Protection

1. I have reviewed the comprehensive risk assessment prepared by my Safety Staff, and acknowledge the risk of not having an adequate Lightning Protection System (LPS). I accept the possible loss of (project/facility) and all its contents should it be struck by lightning.
2. The installation has a lightning warning system or capability to provide advanced warning of an approaching electrical storm. As part of this risk acceptance, personnel will cease operations and evacuate to Inhabited Building Distance (IBD) upon notification of an approaching thunderstorm. Personnel will not return to work until the storm has passed and the possibility of a lightning strike has ended.
3. A corrective action plan (has/has not) been developed to eliminate the LPS deficiency at (project/facility).
4. A copy of this memorandum and the comprehensive risk assessment will be maintained with the explosives safety site plan as part of the permanent record.

EM 385-1-97
15 Sep 08

5. The POC is (Safety Specialist/Manager), telephone number,
email address.

Signature
*District/Installation/Garrison Commander
and/or Affected Mission Commander*