

## APPENDIX R

### EXPEDITE REVIEW REQUEST

1. We are requesting expedited review and approval of this site plan.
2. Requested Approval Date: Date which the installation would like DDESB approval by.
3. Proposed Contract Award Date:
4. Reason(s) expedited review is required: Detailed reasons why the site plan must receive expedited review and approval. This must include impacts if not approved by the date above, fiscal impacts, etc.
5. Reasons for not forwarding the site plan in time for routine submission: This must include when the project initial concept date, dates of all actions concerning the project, if it is an MCA project, why DDESB site plan approval was not accomplished earlier IAW Army master planning regulations.
6. Explanation of delays in the review and forwarding of the site plan through the chain of command: This includes not only delays at the installation level, but also those delays that occur at every level of the review chain of command.
7. Steps being taken by the Command to reduce or eliminate expedited requests: This element is to be completed by the installation's Command and must be included in the expedited request.

EM 385-1-97  
15 Sep 08

Approved/Disapproved:

SIGNATURE  
District Commander, Installation or Garrison Commander

Concur/Non-Concur:

SIGNATURE  
Command Group Representative  
Intermediate Review Command